

الوحده	المحاور	أهداف المحاور	م	المواضيع	الزمن	الأساليب المستخدمة	نمط التدريب	الأدوات			
Unit 1: Actions											
1	Unit 1: Actions	Teamwork : describing a series of actions, giving a series of instructions	Name parts of devices	Lead-in	15	Task Based	متزامن	technical book			
2				2	Reading for gist	15		Task Based	technical book		
3				3	Reading for detail	15		Task Based	technical book		
4				4	listening	15		Task Based	technical book		
5			Write a checklist of instructions	5	Lead-in	15		Task Based	technical book		
6				6	listening	15		Task Based	English File		
7				7	Reading	15		Task Based	technical book		
8				8	Speaking	15		Task Based	technical book		
9				Identify actions from pictures	9	Lead-in		15	Task Based	technical book	
10					10	listening		15	Task Based	English File	
11					11	Reading		15	Task Based	technical book	
12					12	Speaking		15	Task Based	Youtube	
13		Grammar: Revisions of present simple and imperative, present continuous and present perfect	Assembling: using checklists, identifying what you need for a job, using an instruction manua	13	13	Teaching		15	MPF	technical book	
14				14	listening	15		Task Based	technical book		
15				15	Controlled Practice	15		Task Based	Youtube		
16				16	Speaking	15		Task Based	Youtube		
17			Learn to explain how to activate or start devices (by+ gerund or by+ means of	17	17	Lead-in		15	Task Based	Youtube	
18				18	listening	15		Task Based	Youtube		
19				19	Reading	15		Task Based	Youtube		
20				20	Speaking	15		Task Based	technical book		
21		Ordering: using voicemail, ordering by phone, introducing yourself and others	Make a set of instructions for doing a job	21	21	Lead-in		15	Task Based	Youtube	
22				22	listening	15		Task Based	English File		
23				23	Reading	15		Task Based	technical book		
24				24	Speaking	15		Task Based	Youtube		
25			Ask and answer questions	25	25	Lead-in		15	Task Based	Youtube	
26				26	listening	15		Task Based	Youtube		
27				27	Reading	15		Task Based	Youtube		
28				28	Speaking	15		Task Based	technical book		
29		Review Unit			29	29		test Model 1	15	Homework	English Grammar
30					30	test Model 2		15	Homework	English Grammar	
31					31	test Model 3		15	Homework	English Grammar	
32					32	test Model 4		15	Homework	English Grammar	
Unit 2: Parts (1)											
1		Routines: describing Routines, explaining future plans, job	Use the present simple for regular or routine events, job descriptions, and processes	1	1	Listenng for gist	15	Task Based	Technical Book		
2				2	Pronunciation	15	Task Based	Technical Book			
3				3	Less controlled practice	15	Task Based	Technical Book			
4				4	Freer practice	15	Task Based	Technical Book			
5			Use the present continuous for current actions and	5	5	Lead-in	15	Task Based	Technical Book		
6				6	Reading	15	Task Based	Technical Book			

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Technical Book	متزامن	Task Based	١٥	Teaching	7	for current actions and future plans	future plans, job descriptions	Unit 2: Work	7			
Youtube		Task Based	١٥	controlled practice	8				8			
Youtube		Task Based	١٥	Set Context	9	9						
Youtube		Task Based	١٥	Reading	10	Use "going to" for future plans and intentions			10			
Youtube		Task Based	١٥	controlled practice	11				11			
Youtube		Task Based	١٥	Freer Practice	12		12					
Youtube		Task Based	١٥	Lead-in	13	Write a short job description	Plans: stating plans and intentions, arranging a meeting by phone, writing emails ...		13			
Technical Book		Task Based	١٥	controlled practice	14				14			
Youtube		Task Based	١٥	Self Study	15				15			
Youtube		Task Based	١٥	Freer practice	16				16			
Youtube		Task Based	١٥	Lead-in	17	Make a plan			17			
Technical Book		Task Based	١٥	controlled practice	18				18			
Technical Book		Task Based	١٥	Self Study Video	19				19			
Technical Book		Task Based	١٥	Freer practice	20				20			
Technical Book		Task Based	١٥	Reading	21	Write a short CV	New Job: talking about your CV, job adverts and interviews ...		21			
Technical Book		Task Based	١٥	controlled practice	22				22			
Technical Book		Task Based	١٥	Self Study Video	23				23			
Technical Book		Task Based	١٥	Writing Activity	24				24			
Technical Book		Task Based	١٥	Lead-in	25	Role play a job interview			25			
Technical Book		Task Based	١٥	controlled practice	26				26			
Technical Book		Task Based	١٥	Free practice	27				27			
Technical Book		Task Based	١٥	Self Study Video	28				28			
English Grammar			Homework	١٥	test Model 1	29	Review Unit			29		
English Grammar			Homework	١٥	test Model 2	30				30		
English Grammar			Homework	١٥	test Model 3	31				31		
English Grammar			Homework	١٥	test Model 4	32				32		
Unit 3: Processes												
Technical Book			Task Based	١٥	Lead-in	1	Write a description of a process using the passive		Infrastructure : Describing a process		1	
Technical Book			Task Based	١٥	controlled practice	2					2	
Technical Book			Task Based	١٥	Reading	3					3	
Technical Book			Task Based	١٥	Grammer Controlled	4					4	
Technical Book			Task Based	١٥	Lead-in Video	5	Use the correct form of verbs				5	
Technical Book	Task Based		١٥	controlled practice	6	6						
Technical Book	Task Based		١٥	controlled practice	7	7						
Technical Book	Task Based		١٥	Free Pactice	8	8						
Technical Book	Task Based		١٥	Lead-in	9	Write headings of process stages (beginning with verb + ing)	9					
Technical Book	Task Based		١٥	controlled practice	10		10					
Technical Book	Task Based		١٥	Grammer Teaching	11		11					
Technical Book	Task Based		١٥	Self Study Video	12		12					
Technical Book	Task Based		١٥	Lead-in	13	Use "to + verb" to express	13					
Technical Book	Task Based		١٥	controlled practice	14		14					

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Technical Book	متزامن	MPF	١٥	Teaching	15	the purpose of an action	Manufacturing :Expressing purpose, Describing two parallel processes	Unit 3: Processes	15		
Technical Book		Task Based	١٥	Freer Practice	16				16		
Technical Book		Task Based	١٥	Lead-in	17	Practice speed reading			17		
Technical Book		Task Based	١٥	Reading	18				18		
Technical Book		Task Based	١٥	controlled practice	19				19		
Technical Book		Task Based	١٥	Self Study Video	20				20		
Technical Book		Task Based	١٥	Reading	21	Use "who" and "which" properly	Communications: Describing a process		21		
Technical Book		Task Based	١٥	controlled practice	22				22		
Technical Book		MPF	١٥	Teaching	23				23		
Technical Book		Task Based	١٥	Freer Practice	24				24		
Technical Book		Task Based	١٥	Lead-in	25	Vocabulary: Stages in a process (casting, cooling, cutting, etc)			25		
Technical Book		Task Based	١٥	controlled practice	26				26		
Technical Book		Task Based	١٥	Freer Practice	27				27		
Technical Book		Task Based	١٥	Self Study Video	28				28		
Technical Book		Homework	١٥	test Model 1	29	Review Unit			29		
Technical Book		Homework	١٥	test Model 2	30				30		
Technical Book	Homework	١٥	test Model 3	31	31						
Technical Book	Homework	١٥	test Model 4	32	32						

Unit 3: Procedures

technical book	متزامن	Task Based	١٥	Lead-in	1	Describe safety hazards	Safety: Describe safety hazards, Explaining safety procedures, expressing necessity	Unit 6: Procedures	1
technical book		Task Based	١٥	listening	2				2
technical book		Task Based	١٥	Reading	3				3
technical book		Task Based	١٥	Speaking	4				4
technical book		Task Based	١٥	Lead-in	5	Explain safety labels			5
technical book		Task Based	١٥	listening	6				6
technical book		Task Based	١٥	Reading	7				7
technical book		Task Based	١٥	Speaking	8				8
technical book		MPF	١٥	Teaching	9	Identify the difference between "must" and "should"			9
technical book		Task Based	١٥	listening	10				10
technical book		Task Based	١٥	Controlled Practice	11				11
technical book		Task Based	١٥	Speaking	12				12
technical book		Task Based	١٥	Lead-in	13	Give directions to a location	Emergency: Brainstorming, recommending action		13
technical book		Task Based	١٥	listening	14				14
technical book		Task Based	١٥	Reading	15				15
technical book		Task Based	١٥	Speaking	16				16
technical book		Task Based	١٥	Lead-in	17	Brainstorm a rescue plan			17
technical book		Task Based	١٥	listening	18				18
technical book		Task Based	١٥	Reading	19				19
technical book		Task Based	١٥	Speaking	20				20
technical book		Task Based	١٥	Lead-in	21	Provide recommendations			21
technical book		Task Based	١٥	listening	22				22

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technical book		Task Based	<u>١٥</u>	Reading	23	Provide recommendations	Directions: Giving directions to a location, following directions		23
technical book		Task Based	<u>١٥</u>	Speaking	24	Use modals and passive form to write safety rules			24
technical book		MPF	<u>١٥</u>	Teaching	25				25
technical book		Task Based	<u>١٥</u>	listening	26				26
technical book		Task Based	<u>١٥</u>	Controlled Practice	27				27
technical book		Task Based	<u>١٥</u>	Speaking	28	Review Unit	28		
technical book		Homework	<u>١٥</u>	test Model 1	29		29		
technical book		Homework	<u>١٥</u>	test Model 2	30		30		
technical book		Homework	<u>١٥</u>	test Model 3	31		31		
technical book		Homework	<u>١٥</u>	test Model 4	32		32		